

PRIVATE POLICY NOTICE

It is the policy of **Benefit Connections, Inc.** (the "Agency") to maintain and protect the privacy of the Nonpublic Personal Financial Information of the employees and dependents of its employer Clients, as required under the **Gramm-Leach Bliley Act**, and the regulations promulgated thereunder (the "GLBA"). The Agency's employer Clients are individually and collectively referred to herein as a "Client" or the "Clients".

It is also the policy of the Agency to ensure the privacy of the **protected health information** ("PHI") of the employees and dependents of the Clients as required under the **Health Insurance Portability and Accountability Act** of 1996 and the regulations promulgated thereunder ("HIPPA").

This policy is intended to promote awareness of the confidential nature of the information that is collected, maintained, and used by the Agency and to **reflect the commitment of the Agency** to protecting the confidentiality of the Nonpublic Personal Financial Information of the employees and dependents of the Clients.

If you should have any questions regarding this policy,
please feel free to contact our office.